

OXBURY & COMPANY

As leading Project Managers and Quantity Surveyors in East Anglia's Affordable Housing Sector we are seeking the following senior/experienced personnel:

HR MANAGER

(Norwich – part-time 2/3 days a week)

Reporting to the Board the postholder will be responsible for the development and management of the Firm's HR function. The successful applicant will be professionally qualified and suitably experienced.

SENIOR PROJECT MANAGERS EMPLOYER'S AGENTS/QUANTITY SURVEYORS (Norwich & Chelmsford)

To manage an interesting workload of mainly affordable housing and mixed use projects from inception to completion. The postholders will be MRICS qualified Quantity Surveyors, experienced in Design & Build procurement.

TEAM SECRETARY (Chelmsford)

An experienced and proficient Secretary is sought to handle the workload of a team of Project Managers/Surveyors.

Based in modern, purpose-built offices these positions offer attractive salary packages including a contributory pension scheme, private healthcare and, for the Senior Project Manager positions, company cars or car allowances.

For an application pack please contact Louise Casson (telephone 01603 707919 or email louiseasson@oxbury.co.uk) or for an informal discussion in the first instance please telephone Nick Oxbury (01603 707928)

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